



International Association of
Administrative Professionals®
Harrisburg Chapter



Menu

Tossed Salad
Basil Encrusted Chicken with
Herb Cream Sauce
Wild Rice Pilaf and Garden Vegetables
Pumpkin Pie
Coffee and Iced Tea

Monday, November 16, 2009

Four Points by Sheraton Harrisburg
800 East Park Drive
Harrisburg, Pennsylvania
Cost: **\$20.00**

{ 5:30 PM . Registration/Networking
6:00 PM . Dinner
7:00 PM . Program and Business Meeting }

Program

***Name Recognition
Presented by Tina Tate***

***1 Recertification Point will be
Awarded to all CPS and CAP Program Attendees***

IMPORTANT RESERVATION INFORMATION:

- ⊙ **Reservation Deadline:** All reservations must be mailed by Monday, November 9, 2009 — Please DO NOT mail checks after this date. Call-in reservations to Jena Creter CAP (717-534-3190) must be received no later than noon on Thursday, November 12, 2009 — payment is required no later than Monday, November 16, 2009.
- ⊙ **Cancellation Deadline:** Cancellations will be accepted until noon on Thursday, November 12, 2009. **Any cancellations or no-shows after the Cancellation Deadline will be charged.**
- ⊙ **Reservations & Payment:** Complete and mail reservation form along with a check made payable to Harrisburg Chapter IAAP to Jena Creter CAP, Hershey Entertainment & Resorts, 27 W. Chocolate Ave., Hershey, PA 17033.



Cut or tear here and return the bottom portion along with your payment.

~ Reservations & Payment ~ November 16, 2009

Name _____ CPS CAP CPS/CAP

I WILL ATTEND: DINNER & PROGRAM – \$20.00 DINNER ONLY – \$20.00 PROGRAM ONLY

Please list any dietary restrictions _____ Request Vegetarian Entrée

GUEST NAME(S) _____ GUEST PHONE NUMBER(S) _____

GUEST EMPLOYER(S) _____

~ Remember to enclose your \$20.00 check payable to **Harrisburg Chapter IAAP** I need a receipt.